

CITY OF FRAMINGHAM



MISC. REGISTRATION & DEPARTMENT INFORMATION

All Framingham Parks & Recreation programs are non-refundable, limited, and based on a first-come, first-served basis.

ONLINE REGISTRATION (preferred)

Visit <u>www.FraminghamRec.com</u>

New users must create an account in order to register. Please be sure to keep your email address updated as most of our communication is sent via email.

NON-RESIDENTS

Non-residents may join classes with the Framingham Parks & Recreation Department. Non-residents are allowed to register after the initial enrollment date. Non-residents are subject to an additional, non-refundable fee.

PAYMENT

Cash and most major credit cards accepted. Checks may be payable to "Framingham Parks & Recreation". \$25 fee for returned checks.

COURSE CONFIRMATION

We do not send confirmations or call to confirm registrations. Consider your registration accepted upon complete payment and emailed receipt. Please report to your class, as scheduled, unless the department notifies you of a cancellation.

FINANCIAL AID

The Framingham Parks & Recreation Department has a commitment to providing leisure opportunities to all residents of Framingham regardless of financial status.

Financial assistance is available for any Parks & Recreation sponsored program. Requests are limited up to 50% reduction of one program per child, each season. A maximum of \$100 per child, per calendar year, will be considered.

Framingham Parks & Recreation follows the national poverty guidelines when determining awards. Please call our office or visit <u>www.FraminghamRec.com</u> for additional Financial Aid Information & Application.

AGE POLICY

Participants must meet the age requirement for a program by the FIRST DAY of the class. Children must be toilet trained to attend any programs unaccompanied by an adult.

FILLED PROGRAMS / WAITLIST

Should programs fill, you may be placed on a waiting list (in the order they are received). If a spot becomes available, you will be contacted.

ABSENCES

The Parks & Recreation Department, nor our vendors, are responsible for missed classes due to the participants inability to attend or lack of attendance due to illness or schedule conflicts (this includes COVID-related illness)

INCLEMENT WEATHER

All programs, day or night, will start accordingly unless otherwise noted. All inclement weather cancellations will be posted on our website at <u>www.FraminghamRec.com</u>. When available, social media posts and an email to participants will also be sent. Every effort will be made to reschedule cancellations as soon as possible. Typically, if Framingham Public Schools are closed for the day, no programs will be held.

MAKE-UP CLASSES

All attempts will be made to reschedule classes that have been cancelled due to reasons out of our control (inclement weather, protocol changes, instructor absence, building closure, or other unforeseen circumstance). Typically, a program that meets weekly will extend another week at the same day and time, check with your instructor to confirm. Classes missed due to participant absence for scheduling conflicts or personal reasons cannot be made up.

CANCELLED PROGRAMS

The Parks & Recreation Department reserves the right to cancel, reschedule, postpone, relocate, combine or change classes due to low enrollment, facility, personnel, or weather issues. Notifications will be sent via email or phone if your class status has changed. If a program is completely cancelled, you will be notified no later than 5 days prior to the start of the program, unless other arrangements have been made with the vendor.

REFUND POLICY

All recreation programs are non-refundable. If a program is cancelled due to any reason listed above, and unable to be rescheduled, a full refund will be issues to the account on file. All refunds are issued via paper check and are mailed to the address on file. Refunds are not available due to participants inability to attend UNLESS someone on the wait list can fill their spot prior to the start of class.